



Trotwood-Madison City Schools
Our Mission is 100% Student Success

September 28, 2020

To: All

In accordance with Governor DeWine's executive order instructing all K-12 schools to share COVID-19 confirmed positive cases with district stakeholders the information below is relative to Trotwood-Madison City Schools.

Over the weekend the district received notification of two positive confirmed cases of COVID-19. The individuals work in three different buildings and according to the information received, the positive cases are not related. The staff members have expressed mild symptoms and are currently quarantined in accordance with the guidance provided by the Center for Disease Control (**CDC**) and Public Health Dayton Montgomery County (**PHDMC**). Individuals that have been identified as being in close contact with the staff members that tested positive have been contact traced and ask to quarantine and work from home while they monitor/check for symptoms through the designated quarantine period. Quarantined staff will be afforded the opportunity to work from home as they stay in contact with their building administrator.

Our attempt to be transparent in our communication, along with protecting the privacy of individuals is a fine line, but one that must be upheld. The district will continue to reinforce the important concepts of:

- **Social distancing of at least 6 feet**
- **Wearing a mask at all times when in the buildings and around other staff members**
- **Washing your hands with soap and water for at least 20 seconds or using hand sanitizer with at least 60% alcohol**
- **Encouraging Staff Members that are feeling ill to stay home and monitor symptoms**
- **Frequently cleaning and disinfecting high touch surfaces and nightly disinfecting of all school buildings**

The district will inform the PHDMC of the confirmed cases and this information will then be shared with the Ohio Department of Health (**ODH**), loaded into the K-12 dashboard for positive COVID-19 cases in districts across the state.

In the future the district will update stakeholders via, Final Forms, Email, our district Website and Social Media Platforms if new cases arise. The district will share the total number of confirmed positive cases of COVID-19 through our website, www.trotwood.k12.oh.us, only as they arise.

Please make sure you stay connected and monitor these platforms to stay up to date on our status during the COVID-19 Pandemic. Also, make sure you have updated your contact information through Final Forms, as we will also be using that platform for sharing with our families.

In closing, know that the safety of our staff and students is our priority. Thank you for your patience and understanding during these ever-changing times.

Sincerely,

Dr. Reva Cosby
Superintendent of Schools